



2010 TD ABORIGINAL NURSING SCHOLARSHIP - BACCALAUREATE LEVEL
APPLICATION FORM CHECKLIST

I. Before sending my application form I have:

- Completed my Application Form, dated it and signed it.

- Provided the application fee of \$35.00
If paid by cheque or money order I have made it payable to the Canadian Nurses Foundation. Attach the cheque to the application with a paperclip and please do not forget to sign the cheque. **(Please note that if the cheque is returned NSF, your name will automatically be removed from submission without notice).**

II. Please prepare a package with the following documents and supporting documents in the same order as they appear in this list:

- 1 original Application Form
- 1 copy of Proof of citizenship (passport, birth certificate or permanent resident card)
- 1 copy of proof of Status or Non-status First Nations, Inuit or Métis ancestry, which can be demonstrated by including any one of the following ways:
 - Status card for First Nations applicants
 - Band/Treaty card
 - Letter from band chief or mayor, or band office for First Nations applicants
 - Métis membership card
 - Inuit beneficiary card
 - Students who are non-status First Nation must send a photocopy of the band card issued to parents or grandparents along with a long-form birth certificate or baptism certificate clearly showing the relationship to person on the band card.
- 1 original of proof of acceptance and registration in appropriate educational program from study institution. **If documentation regarding registration in the program is not available in time to meet the deadline for application, the applicant should submit all other requirements. Funding could be granted contingent on receiving the remaining documentation.**
- 1 original letter of introduction (min 750 words, max 1,500 words)
- 2 originals of "Appendix A – Education"
- 2 copies of Curriculum Vitae
- 2 copies of any documented evidence of work/education, courses taken, volunteer work in Canada and related letters of reference.
- 1 sealed official transcript of the last year of studies.
If not available before the due date, applicant should submit all other requirements but should send the transcript to CNF offices as soon as it becomes available.
- 3 sealed original Referee Appraisal forms (Appendix B)
(1 sealed original appraisal form per referee. You should preferably submit academic or work related referees' forms. However, if not available you should include at least 2 academic/work related referees' forms and you may include 1 from a community elder/leader. Please remember that references from family members or friends will not be accepted and may lead to disqualification)
- 2 originals of "Appendix C – Aboriginal Ancestry"

III. Additional instructions:

- Keep a copy of your application package for your records
- Please paper clip your documents together – no staples
- Applications must be postmarked on or before the deadline date of March 31, 2010 to be eligible for revision.
- Application packages can be sent by mail, courier, or submitted in person – no faxes or email are accepted.

IV. Forward all information to:

Canadian Nurses Foundation
RE: 2010 TD Aboriginal Nursing Scholarship - Baccalaureate level
50 Driveway
Ottawa, ON K2P 1E2

V. If you have any questions, please do not hesitate to contact CNF's Foundation Coordinator at:

Toll Free: 1-800-361-8404

Phone: 613-237-2159 ext 242

E-mail: info@cnf-fiic.ca