

Eligibility	
I am a registered nurse practicing in Canada, but pursuing doctoral education at a university outside Canada. Am I eligible?	You may be eligible <i>if</i> a comparable program is not available at any Canadian university. Please email info@cnf-fiic.ca with details about the program of study.
I am a registered nurse pursuing graduate studies in a non-nursing field to enable me to teach/practice more effectively. Am I eligible?	If you already have RN credentials, and are planning graduate or post-graduate studies in a field other than nursing (for example, epidemiology, population health, etc.), you may apply for a CNF award that does not have restricted criteria. You must explain clearly in your application how your studies relate to, and help advance, the nursing profession.
I am studying part-time. Am I eligible?	Yes.
I am in an accelerated program, and am not sure if I am eligible.	Please email to info@cnf-fiic.ca and explain your program of study, giving dates of courses, and when you expect to complete your studies.
I have recently been accepted into the first year of a baccalaureate nursing program which starts after the award deadline. Am I eligible?	No. You must have completed, or be in the process of completing, at least one year of nursing education.
I am enrolled in a Registered Psychiatric Nurse program. Am I eligible?	At present, no.
I am a registered psychiatric nurse pursuing graduate studies. Am I eligible?	You are eligible if your graduate studies are directly related to nursing.
References	
Whom should I ask to provide a reference?	Current academic supervisors whenever possible. If you believe former supervisors know you better, you can use them, but at least one referee should be current. If necessary, you may use a relevant employer or colleague/work supervisor who has achieved the level of education you are pursuing.
What is involved in providing a reference?	The referee completes an assessment of competencies, similar to a multiple choice

	sheet. Also, there are four text fields in which she/he will provide personal observations. Each of these fields is limited to 1500 characters including spaces, which is about half a page for each field (maximum).
I have completed all the required fields, and my references are in progress, but I can't pay and submit my application.	References must all show as Complete before you can pay and submit your application. Please be sure that your referees understand this.
My referees have not received the information to complete their references.	Check that you entered their email addresses correctly. Ask them to look in their Junk folders - the email could be screened out. If they still can't find it, send the invitation again. If you are having any technical difficulties with the application process, please reach out to Survey Monkey directly by submitting a support request. This can be done by pressing the 'I' at the top right of the survey monkey page.
How do I change one of my references?	Open up the part where you entered the name, email address, etc, and delete it. Then add your new information, and Save.
One of my referees has sent me a letter of reference; can I upload that?	The online reference process must be completed. We cannot accept the letter by itself.
Transcripts	
Do you need official transcripts?	They are preferred; however, they must be uploaded and legible . If they do not scan legibly, you may upload a web-based version.
I have only just started my graduate/post-graduate program, and don't have many current transcripts	Please include whatever you have, and also transcripts from your previous level of study.
I am an internationally educated nurse, and don't have many transcripts from my bridging program. Can I include transcripts of my education in my country of origin?	Yes.
I have several transcripts, but it only allows me to upload one	You can scan all your documents into a single one, and upload that. You can also upload documents into the Optional field "Proof of courses taken".
Awards	
Do I have to pay for each award I apply for?	No. Your single application fee will entitle you to receive any award, if you are selected. You can only receive one award in any year.
In the Awards section, I am asked to describe why I am eligible for the awards I select. What should I say, and how much information is needed?	This applies to awards with very specific criteria, such as a career goal of working up North, or in gerontology. We only need a few sentences.
When will I know if I have been selected for an award?	All candidates will receive email notification of the status of their application in June.

Can I get individual feedback on my application if I am not successful?	Unfortunately, not at present.
I received an award last year. Can I apply again for this year?	Yes.
My application was not successful last year. Can I apply again?	Yes. Frequently an unsuccessful application is ranked only slightly lower than a successful one. It all depends on the competition.
Miscellaneous	
I am in an accelerated program, and am not sure how to answer the “length of program/year of study” questions	Please email info@cnf-fiic.ca and describe your program of study
Is success for the application based on academic achievement?	Most successful candidates rank within the top 20% of their peers, academically. The reviewers also look for persistence, community involvement and potential for leadership. For more information, check the Ranking sheets on the Review section of our website.
I self-identify as having Aboriginal ancestry: what do I need in the letter of introduction and who should write it?	The letter should come from a respected member of your community, and speak to your community involvement and positive influence. It does not need to focus on your nursing abilities unless the person providing the letter has specific knowledge of how those abilities have helped your community.
I applied for an award last year. Can I reactivate my previous application?	No. You must create a new application each time you apply.
I missed the deadline because I had technical problems. Can I still be considered for an award?	If your technical problems have been documented by the Survey Monkey help desk, then you will not be penalized for missing the deadline.