

Make your CNF application **ROCK!**



How to make the most of your
application for a CNF award

Read the guidelines and FAQs first!



<https://cnf-fiic.ca/scholarships/>

These documents contain plenty of basic information to guide you. If you don't see the answer to your question, you can email to info@cnf-fiic.ca



Read the ranking sheet on the Review Process page

This will help you understand how the reviewers assess your application, so you can build on your strengths.

<https://cnf-fiic.ca/wp-content/uploads/2021/06/Scholarship-MRP-Process-Guide-EN-2019.pdf>



Mandatory steps in the application process

- Personal contact information
- Level of study
- CV template
- Program of study
- Proof of marks, transcripts
- Tell us about yourself
- References
- Letter of introduction and proof of indigenous ancestry (only if you are applying for an Indigenous Nursing Fund award)
- Select the awards you are applying for
- Pay the single \$35 application fee

Optional steps in the application process

You will be able to refer to education/work/volunteer items that are not directly related to your studies, but that might complement them.

For example, if you are planning to specialize in hospice and palliative care, and have education in music or art therapy that you plan to use in that role, this would be helpful information.

Ready? Let's start working!

- ✓ Go to the scholarships Apply Now button on the CNF <https://cnf-scholarships.smapply.ca/>
- ✓ You will find yourself at the SurveyMonkey site, where you must create an account
- ✓ If you have any technical problems, submit questions here:

<https://cnf-scholarships.smapply.ca/helpdesk/>

Start early and give yourself
plenty of time!

***The online process is lengthy,
but you don't have to complete
it in one sitting! You will be able
to log back in and make
changes, and continue your
application.***

Make yourself a timetable

Applications are open from January 1st to March 15th



Week 1 Check your eligibility; complete the basic forms that require no special effort; request your references

Week 2 Organize your GPAs and transcripts, and work on your resumé, using the online template

Week 3 Complete your Tell Us About Yourself information; check that your references are underway, and follow up if needed.

Week 4 You should have everything under control, and be able to submit your application!

References

- ✓ References must be completed within the application. Do not ask your references for a written reference. They must log in to Survey Monkey and complete your reference within the application.
- ✓ Give your referees plenty of notice when asking them to complete a reference.
- ✓ Make sure they know that their references must show as **Complete** before you can submit your application
- ✓ The references must be completed in the language of the application
- ✓ It is your responsibility to follow up with your referees if necessary



Proof of marks

- ✓ **Required** – a signed, PDF format statement of marks on university letterhead from your educational institution
- ✓ As well - uploaded **legible** official transcripts, or web-based marks if the transcripts are not legible

Marks

Please include

- ✓ Cumulative average over the year for baccalaureate candidates
- ✓ Undergraduate GPA plus current marks for graduate candidates
- ✓ Graduate GPA plus current marks for post-graduate candidates

Applying for an Indigenous Nursing Scholarship

You must include a **letter of introduction** from a respected member of your community. It should speak to your community involvement, and your capacity to act as a positive role model.

The letter need not include recommendations of your nursing abilities, unless the person providing it has specific knowledge.



Applying for an Indigenous Scholarship

You also need to provide **proof of your indigenous ancestry.**

Options include

- First Nations - the Treaty number to prove status
- Non-status - birth certificate and family proof of status
- Inuit - Nunavut number
- Métis - Métis number

Help is at hand!

- If you or your referees have a **technical issue, please visit**

<https://cnf-scholarships.smapply.ca/helpdesk/>

If you need guidance regarding **the content of the application or reference**, email to info@cnf-fiic.ca

Deadline is 11.59pm EST March 15th

- If you have **documented technical issues** that prevent you from submitting your application on time, it will be accepted as soon as the technical issues are resolved. No other exceptions are allowed.

**Thank you for your
application, and we wish you
all the best!**